



Search & Governance Committee

Monday 8th February 2016

Minutes

Present:

Governors:

Ben Charles
Delia Goldring
Peter Hammond
Ian Phillips (Chair)
John Rubinstein
Hem Savla

In Attendance:

Beth Yap

1.	Governance
2.	Minutes of the Previous Meeting
3.	Matters Arising
4.	Review of the Board and its Committees
5.	AOB
6.	Dates of Next Meetings

Minute	Decision or Recommendation	D/R
1.4	To recommend that the Board remove part 3 of section 21 of the Instrument & Articles which states that <i>the Corporation shall not appoint persons as internal auditors to carry out the activities referred to in paragraph (1) if those persons are already appointed as external auditors under article 22.</i>	R
4.2.2	To recommend to the Board that Sian Harris be appointed as a member of the Quality & Standards Committee for a term of two years.	R

1. Governance

1.1 Apologies for Absence

None.

1.2 Declaration of Interest

Ben Charles, Hem Savla and Peter Hammond declared an interest in item 4.1.2.

1.3 Governance Protocol Update

The Clerk informed the Committee that there have been no changes to the Governance Protocol since the last meeting.

1.4 Instrument & Articles

The Clerk requested that the Committee consider one proposed change to the College's Instrument & Articles; to remove part 3 of section 21 of the articles which states that *the Corporation shall not appoint persons as internal auditors to carry out the activities referred to in paragraph (1) if those persons are already appointed as external auditors under article 22.*

Therefore, the Committee recommended that the Board approve this change to the Instrument & Articles, along with the replacement of *CE*

2. Minutes of the Previous Meeting

2.1 The minutes of the meeting of 5th October 2015 were approved and signed.

2.2 As no minute was deemed to be confidential it was agreed that the minutes be uploaded to the College website in their entirety.

BY to upload to web

3. Matters Arising

1.5 The Clerk to contact governors who requested further safeguarding training in their self-assessment questionnaire to ensure that the Annual Strategy & Training Event met their needs.

BY to contact governors

6.0 The Chair informed the Committee that the College's Area Based Review is due to begin on 8th March 2016. The College has also been visited by the Deputy Mayor of London and received good feedback. The Committee discussed academisation and the impact this could have on the College and its governance.

4. Re-Appointments

4.1 Membership of the Board

4.1.1 Staff Election

The Clerk informed the Committee that plans are beginning for the teaching staff election and the Principal will inform staff to contact the Clerk with their self-nomination.

4.1.2 Retiring Governors

The Chair reminded the governors that at its October meeting the Board agreed to suspend section 2.3 of the Governance Protocol, which automatically retires governors who have completed their second term of office. However, the Committee noted that there are a number of governors whose term of office comes to an end during 2016 and they are free to resign at the end of their term. The Committee agreed that the Chair should contact all governors whose term of office comes to an end in 2016 to open these conversations.

IP to contact relevant governors.

4.2 The Structure and Membership of Committees

4.2.1 All Committees

The governors discussed in detail the various committees and agreed that they are currently all working well.

4.2.2 Sian Harris

After some discussion the Committee reviewed the expertise of Sian Harris and agreed to recommend to the Board that she be appointed as a member of the Quality & Standards Committee for a term of two years.

5. AOB

None.

6. Dates of Next Meetings

21st March 2016
13th June 2016
4th July 2016

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Search & Governance Committee
BOARD

The meeting concluded at 6:53pm